



**To All Customers:**

**The health and safety of our customers has always been our highest priority. As the novel coronavirus (CoVid-19) continues to spread throughout the country, we assure you that we are closely monitoring the situation.**

**At this time, we are following recommendations from Centers for Disease Control and Prevention (CDC) as well as multiple public health agencies to do our part in keeping our communities healthy. I want to share with you the steps we are taking in our stores to help protect our customers and employees.**

**Our employees are already trained and follow best practices for food and safety. In addition to those standards, we have asked our employees to increase the frequency and rigor of cleaning and sanitation in all of our retail locations, distribution centers and offices. This includes disinfecting all areas of frequently touched surfaces such as: door handles, countertops, cash registers, bagging areas, keyboards, shopping carts and baskets.**

**We have also instructed our employees to follow CDC guidelines and recommendations to reduce the spread of infection. These recommendations include:**

- **Washing hands with soap and water for at least 20 seconds. If soap and water is not available, and hands are not visibly soiled, hand sanitizer that is at least 60-95% alcohol may be used.**
- **Staying home if you are sick, have been exposed to CoVid-19, or traveled to a high-risk area for 14 days to monitor your health and/or seeking necessary medical attention.**

**We are deeply concerned and saddened by those that have been affected. Rest assured that we are doing everything that we can as an organization to protect our community's health. At this time, we are confident in our precautions and the advice that has been offered by the CDC. Although this situation is changing daily, we will continue to seek and follow CDC's instructions as we monitor the impact of the virus. Again, the health and safety of our customers and employees is our highest priority and we will remain committed in doing our part to keep you all safe.**

**Thank you,**

*Gary Buchanan*

**Gary Buchanan, CEO**

**Bargain Barn, INC**